



## Study Session /Finance Committee Tax Meeting MINUTES – October 16, 2017

### Central Office Conference Room

VISITORS PRESENT	Mrs. Aughenbaugh, Mr. Hewitt, Mr. English, Mr. Zolkowski, Dr. Monroe, Mr. Rizzo
ROLL CALL	Dr. McClure, Mr. DiPietro, Mr. DiClaudio, Mr. Nehlsen, Mr. Hackworth, Dr. Loeffler, Mrs. Hurt-Robinson (via phone), Mrs. Ashbaugh Absent: Mrs. Tompa

Dr. DiNinno thanked all of those in attendance for being at the meeting and asked the Finance committee to share topics on the Finance Committee Agenda with the board.

#### Finance Committee Tax Meeting:

Ms. Good reviewed the status of the local audit indicating that the audit was still in progress and an extension will likely need filed. Ms. Good reviewed the expenditures and revenues as well as the fund balance. Ms. Good shared with the board that the revenues earned were higher than budgeted. This was due largely to the additional revenue received from delinquent earned income taxes as well as additional bond rental subsidies from 2003 and 2010 bond issues that were not filed correctly in the past. In addition Ms. Good, discussed the expenditures were overspent by approximately \$6,000. This overspending of the budget will result in an audit finding. Ms. Good expressed her concern that budgeting of expenditures have greatly improved over the years, but a larger contingency is needed for unanticipated and unbudgeted expenditures to prevent overspending the budget in future years. Ms. Good and the finance committee shared information on the Act 1 Index and the budget process indicating that RSD's index for 2018-19 is 2.4% since the aid ratio is below .4 and that would create a .56 mil change at approximately \$350,000. The board will need to make a decision to not raise taxes above the index –or- to apply for exceptions at the state level. Exceptions can only include special education and retirement costs since the district is not eligible for a construction/bond exception. A decision will need to be made within the next month.

Ms. Good and the team then provided the board with an update on the ESCO projects including Contingency and Diagnostics, Remaining HVAC repairs, computer lab dimmers and connecting old units to the system. A motion for a change order will be on next week's agenda, bids will need to go out shortly, and quotes will be needed moving forward.

A discussion pertaining to the auditorium sound system concluded that the system is currently in need of replacement due to the cost of redoing the system and the cost and inability to purchase parts that align with it. The system needs to move from analogue to digital. A new system will serve stakeholders,

be more cost efficient with regard to parts, and support needs for at least 10 years. Base bids as well as alternative bids will be solicited. The funding will come temporarily from the general fund but will be replenished with monies from the bond once the bond is finalized. Ms. Good explained that the bond issue will need to close prior to June 30, 2017 in order for the general fund to be reimbursed prior to the end of the school year.

Ms. Good then reviewed the following topics for board approval during next week's meeting:

- Pay application
- Snow Removal
- Education, Inc. – Inpatient Education Service Agreement
- ESCO
- Real Estate
- Tammy Good attendance at PASBO Conference – March 6 – 9, 2018

### **Committee Reports**

- Forbes and Legislation – Dr. Loeffler indicated that a contract with teachers at Forbes was being negotiated and that over 30 RSD students attend the school this year.
- Eastern Area Schools – no report
- Education Committee – Mrs. Ashbaugh praised those involved in the Turnpike Mosaic project and invited those who were able to attend the ceremony on Nov. 10<sup>th</sup>. She also shared information pertaining to a teacher request to attend a technology conference and two student field trip requests. Mrs. Ashbaugh also asked that the district find a way to coordinate scheduling of important events in the future since the Bonfire and Elementary Open House fall on the same evening this year.

Dr. DiNinno reviewed the following personnel items that the board will be asked to approve next week:

- Resignations: Paraprofessional
- Unpaid Leave: Paraprofessional
- Potential Hires: Verner teacher (replacement); Tenth St. LTS Teacher, Full Time Paraprofessional (Replacement)
- Additions to Substitute List
- Supplementals and Athletic Event Workers: JH Wrestling, Field Lining
- Bus Drivers
- Employee step adjustment
- Bus Aide Compensation

Dr. DiNinno shared the following topics for board approval pertaining to Board Governance and Regulations:

- Student Clubs and Budgetary Outlines
- Booster Budgetary Outlines
- Civic and Service Association Recognition for Game of Chance – Boys' Basketball Boosters, Volleyball Boosters, Band Boosters, Softball Boosters, Verner PTO

Other:

- Social Studies Book donation
- AACHIEVE Autism support Grant
- Board Policy Regulations – PSBA

Dr. DiNinno shared the following Student Life topics that will be on the agenda for board approval next week:

- Pete&C – Hershey Lodge, February 11-14, 2018
- Ken Kubistek – Model UN Columbia University , January 11-14, 2018
- Rachele Poth – Future of Education Technology, Orlando FL – January 23 – 26, 2018

Dr. DiNinno discussed the following items pertaining to agreements being sought for board approval next week:

- Nexus – use of facilities agreement
- Title I/AIU agreement
- Cyber Classes MOU

#### Policy Revisions:

- First Readings – 103 Nondiscrimination, Student; 103.1 – Nondiscrimination, Special Education; 104 – Nondiscrimination’s Employee/Staff; 113.3 – Screenings and Evaluations for Students with Disabilities; 150 – Title One-Comparability of Services; 819 – Suicide Prevention; 824 – Professional Boundaries
- Third Readings; 305 – Employment of Substitutes; 808 – Food Services; 808.2 – Lunch Accounts/Unpaid Meals

Some discussion occurred regarding Policy 824 and the need to review it closely.

The meeting ended at 8:34 p.m.

An executive session was held to discuss personnel matters from approximately 8:35 to 10:22.